

Appointment

From: Gotto, Lisa [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=313B2A0453BD43EDB1719581BBCAAF8-GOTTO, LISA]
Sent: 1/7/2021 6:40:14 PM
To: Gulliford, Jim [gulliford.jim@epa.gov]; chu.ed@epa.gov; Singletary, DeAndre [Singletary.DeAndre@epa.gov]
CC: Hunter, David [Hunter.David@epa.gov]; Smith, John [Smith.John@epa.gov]; Gotto, Lisa [Gotto.Lisa@epa.gov]
BCC: R7-RO2.B-C32-65/R7-RO [R7-RO2.B-C32-65@epa.gov]

Subject: Bi-Weekly Discussion - LCRD
Attachments: R7 Priority Trackerlcrd - Jan 8.docx
Location: Microsoft Teams Meeting

Start: 1/8/2021 3:00:00 PM
End: 1/8/2021 3:30:00 PM
Show Time As: Tentative

Recurrence: Weekly
every 2 week(s) on Friday from 9:00 AM to 9:30 AM
Required Attendees: Gulliford, Jim; Ed Chu; Singletary, DeAndre
Optional Attendees: Hunter, David; Smith, John; Gotto, Lisa

Deputies are welcome to attend.

Bi-Weeklies – Standard Discussion Topics

1. What are your Division's top priorities for the next 2-4 weeks and what are their current status/milestones?
2. Are there any projects/sites/issues that have new risks or challenges?
3. Is there anywhere we are falling behind regionally or nationally (*e.g. timelines, milestones, programmatic targets, or national competitions*)?
4. What issues/andons are you seeing from your Division's ELMS visual management tools and what is your strategy for addressing them?

Here is the direct link to the tracker itself:

https://usepa.sharepoint.com/sites/R7_Work/seniorstaff/Other%20Documents/Forms/AllItems.aspx

Microsoft Teams meeting

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